



A Step Ahead
Children's Nursery
at Lancing

Parents Guide

*Open Monday to Friday
7:30am to 6pm
52 weeks a year
exc. Bank Hols*

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A Step Ahead Children's Nursery Shoreham

About us

We provide childcare 7:30am to 6pm, five days a week, 52 weeks of the year. The nursery is a 63 place setting that cares for children aged 3months- 5 years.

We are a 'good' nursery!

We are very proud of the standard of care we provide for children and are very proud of our "good" status that was awarded to us by Ofsted in April 2017. We pride ourselves on being a friendly, fun loving and well qualified staff team who strive to provide outstanding care for your child. The children are our main priority and we strive to ensure that all children have their individual needs met, are supported in meeting their full learning potential and are happy in our care. We understand that children learn through play and as such we use child initiated play and games to provide learning opportunities for the children as well as adult planned activities.

We believe the nursery environment which we provide is safe, welcoming and well facilitated with a large variety of exciting and purposeful furniture, toys and resources. Our nursery has three learning areas in two rooms, Babies (3months -2.5 years) has a separate cosy sleep area and also has free flow our beautiful garden, Toddlers (2.5-3.5 years) and Pre-School (3.5-5 year old space) We also have a fantastic outside classroom with free flow into an outside environment. The ages of the children in each room are estimated as each child is transitioned from one room to another based on their own personal development. This ensures that we challenge and engage with the children at the correct level.

We boast a fabulous outdoor area which has been designed to allow fun and safe play all year round, whatever the weather. The garden is also well equipped with a variety of resources which includes climbing frames, slides, creative stage, veggie patch and a range of little friendship pods.

We also have a kitchen and cook onsite. We provide a hot nutritious lunch, a high tea and can cater for all allergies and special requirements.

We are hugely proud of the care and environment we provide for the children - please come and visit us and see for yourself.

Nursery Team

Abigail Jenkins - Nursery Manager

Abbie did her Level 3 qualification before going on to study a degree in Primary Education with Early Years at the University of Chichester. Abbie was promoted to Manager in April 2018 following maternity cover of the Deputy post.

Grace Fairbourn - Head of Operations South BA (Hons) Early Childhood Studies, EYTS

Grace Fairbourn joined A Step Ahead in May 2017 as our Head of Operations, looking after the settings in the South. Grace studied Early Childhood Studies at the University of Chichester and went on to gain her Early Years Teacher qualification in 2011. Since qualifying Grace has worked in nursery settings in many different roles, most recently as Manager. Grace also works as a mentor on the University of Chichester's Early Years Initial Teacher Training programme, supporting and guiding students to gain their qualifications. Grace has a undeniable passion for Early Years and firmly believes the first 5 years of a child's life has so much to do with how the rest of their life turns out. She has extensive experience in working with children who have Special Educational Needs and Disability, with particular knowledge surrounding Autistic Spectrum Disorder.

Nursery Owner/Business Manager

Antonia Ogden-Meade RGN, MSc, Early Years Professional

Antonia Ogden-Meade has worked in Quality and Performance for over 20 years. She started her career in the NHS as a Nurse and worked in Children's health services for a number of years before going into performance and operational management. Having been an Executive Director of Performance and Operations for 4 years, Antonia left the NHS to set up her own Nursery in 2006 and has since expanded her successful business to 6 settings. Antonia has recently achieved Ofsted Inspection status and carries out Ofsted Inspections as part of her ongoing professional development.

Nyssa Williams- Deputy Manager

Nyssa is Level 3 Qualified is one of our SENCO/INCO's.

Clare Roberts- Senior Practitioner

Clare is a Level 3 qualified practitioner and is one of the nurseries SENCO/INCO's Clare is a Senior member of the management team and is a Room Leader

Fee's effective from 1st April 2018

	Under 3s	3 year olds+
Full Day (8.00am - 6.00pm)	£51.75	£48.50
Full Morning (8.00am - 1.00pm)	£28.75	£26.50
Full Afternoon (1.00pm - 6.00pm)	£28.75	£26.50
School Day (9.00am - 4.00pm)	£39.25	£36.10
Ad Hoc Hourly Rate	£10	£10

As always the fees include food, unless your child is in receipt of Free Entitlement Funding, in which case the cost will be:

Breakfast	£1.50
Lunch	£3.00
Tea	£2.00

Early Start 7:30- 8:00	£3.00
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*Please speak to Abbie should you wish to book your child in for an early start.

Late Collection Charge	£15 per 10 minutes
Late Invoice Payments	£20

Parents must supply wipes alongside nappies and an additional charge of 50p per nappy will added to your invoice should you regularly use the nursery nappy supply.