



A Step Ahead Shoreham

Fee Structure April 2019

Monday – Friday

7.30am – 6.00pm

52 weeks a year

Excluding Public & Bank Holidays

Age Group	Full Day (8:00-1800)	Morning (8:00-13:00)	Afternoon (13:00-1800)	Short Day (9:00-16:00)
Under 3 years	£53.30	£30.20	£30.20	£40.45
3 years +	£49.95	£27.85	£27.85	£37.20
Extra Hour	N/A	£10	£10	£10
Early Start 7:30am	£3.00	£3.00	N/A	N/A

- Nappies and Wipes are included in all fees (excluding FEG funded Hours)
- There is an additional charge for breakfast, lunch and or tea if attending FEG funded hours only.
- Invoices are sent out approx. 20th day of each month, and then are payable the first day of the month, a month in advance.

- All permanent changes to sessions must be made in writing (slips available upon request). Any reduction in sessions or termination requires a month's notice – additional sessions will be accommodated as soon as the place is available.

Food Charges

Breakfast	£1.50
Lunch	£2.75
Tea	£2.00

Term Time Only Fee Structure April 2019

This fee structure is new for 2019 and parents/carers registering on a term time only basis must read and adhere to the Terms and Conditions below.

Age Group	Full Day (7:30-1800)	Morning (7:30-13:00)	Afternoon (13:00-1800)	Short Day (9:00-16:00)
Under 3 years	£63.10	£36.95	£36.95	£47.90
3 years +	£59.15	£33.00	£33.00	£44.05
Extra Hour	N/A	£10	£10	£10

Terms and Conditions of TTO fees:

- Free Entitlement Funding is offered on an all year basis across all 6 nurseries in the group – therefore once your child becomes eligible, these hours can only be claimed stretched all year. Term Time Only fees do not apply to children entitled to free entitlement.
- All food included in fees.
- Nappies and wipes are included in fees.
- To qualify for term time only hours your child must attend the setting a minimum of 2 sessions a week.
- Registration fees apply (£35) and are non-refundable.

- Should you wish to convert your child's place to an all year place, you must give the nursery 1 months written notice.
- Should you wish to cancel your child's place you must provide 1 months written notice to avoid additional fees.
- Late collections and late invoice payment will incur a fee. £15.00 per 10 minutes for late collection and £20.00 for late invoice payments.